

**State University of New York Polytechnic Institute**  
**Committee on Research, Scholarship and Creative Work - Zoom Meeting**  
**Minutes**  
**12:30 pm-1:30 pm, March 4<sup>th</sup>, 2021**

The minutes are recorded by Hakyin Lee

**Members in Attendance**

Iulian Gherasoiu – Chair	College of Engineering
Korkut Bekiroglu	College of Engineering
Ana Jofre	College of Arts and Sciences
Vijay Ramalingam	College of Arts and Sciences
Lynne Longtin	College of Health Sciences
Daniel Hebert	College of Business Management
Hakyin Lee	College of Business Management

**Members absent: None**

**Invited:**

Rebecca Hewitt	Peter J. Cayan Library
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1. Minutes of February 4<sup>th</sup> meeting were approved by unanimous vote.
2. Agenda for the March meeting were approved by unanimous vote.
3. Research cycle model
  - a. Daniel Herbert and Hakyin Lee prepared for the research cycle for the studies on business, accounting and taxation. Iulian Gherasoiu asked to revise time lines of the cycle. Daniel Herbert agreed to do it.
  - b. Ana Jofre said that she would present the research cycle in next meeting after getting feedbacks from the colleagues at the upcoming department meeting.
  - c. Vijay Ramalingam said that every faculty may have its timeline for research and NSF template could be a simpler version of the timetable.
4. Committee members to survey the represented colleges with regard to Research projects, Scholarly or Creative Works that are developed currently in each field of activity.
  - a. Iulian Gherasoiu told that the rubric provides some information related to the resources that are necessary for the development of these activities in terms of infrastructure and funding. He also said all faculty members share ideas beyond their colleges and communicate with the administration (but limited to Utica campus only).

- b.** Iulian GherasoIU said that the updated document including the research project and rubrics will help us understand the type of the work that is undertaking, whether it's funded or not, and what the length of the funding is if it is funded. He asked the committee members representing their colleges for the survey and appropriate rubrics for the survey.
  - c.** Vijay Ramalingam proposed that we have seminars where each faculty member introduce her/his research to the students and other faculty members at the beginning of the year, then the interested students may participate in the project and the faculty members know what other people are doing.
  - d.** Iulian GherasoIU and Ana Jofre agreed the seminar (or showcase) and committee members discussed some possible options (length of the seminar, frequency, research tracks, schedule, participants and medium (online, in-person), etc).
  - e.** Iulian GherasoIU said we should come up with this idea of research seminar/showcase and have a target to start the event in next year.
  - f.** Ana Jofre asked details of the survey and Iulian GherasoIU answered that the survey could be about who, what, how much, how long of the research project and we will build directories after collecting the information.
5. Virtual Student Project Showcase, 2021
- a.** Iulian GherasoIU reported that the website for the showcase is operational and asked to test if it functions well.
  - b.** Iulian GherasoIU said the subcommittee need to prepare for the diagram for the judgement process and look for faculty judges. He said we need to discuss this topic in next meeting which is middle of the showcase period.
  - c.** Korkut Bekiroglu asked if the student present synchronously or asynchronously and Iulian GherasoIU confirmed that students' presentation and faculty judgement be done asynchronously because of logistic problems and flexibility of schedule.
  - d.** Iulian GherasoIU proposed that the judges may communicate with the students through Zoom.
  - e.** Rebecca Hewitt said she think everything in the student showcase is doing well so far but we need to prepare for systematically assigning judges. We may have enough volunteers in some disciplines but may not in others, so it is important to have at least one (preferred two) judges by each expertise and to keep tracing student's participation.
6. No additional comments were raised
7. Meeting was adjourned by unanimous vote (Daniel Hebert left early).