

State University of New York Institute of Technology
Committee on Research and Creative Scholarship Meeting Minutes
Zoom Meeting
12:30 pm-1:30 pm, November 3rd, 2022

Members in Attendance

Iulian Gherasoiu – Chair College of Engineering

Ana Jofre	College of Arts and Sciences	
Vijay Ramalingam	College of Arts and Sciences	
Lynne Longtin	College of Health Sciences	Absent
Zhanjie Li	College of Engineering	
Robert Edgell	College of Business Management	Absent
Felipe Henao	College of Business Management	
Andrew Gallup	College of Arts and Sciences	

12:30

1. Minutes of September 8th - Approved.
2. Chair: approval of the October agenda - Passed
Comments to agenda: No comments

New Business:

- a) Discussions related to seminar organization.

Last minutes of meeting approved

Going forward minutes of the meeting responsibility was assigned and approved

IG: the last SPS certificates were submitted by email to students and mentor faculty and received few positive comments.

Outcome from the Meeting with Provost:

Issues regarding the prize distribution were discussed including the funding of SPS Since fiscal year was closed money not available anymore.

For future SPS meetings the Provost agreed to look at the amount and possible funding.

IG: Approximately 15 awards and around \$3000 needed for the SPS event

Discussion seminar series across the colleges:

Andrew Gallup from arts and science participated in the meeting to discuss future coordination and collaboration with engineering

IG: If combined, the seminar series there will provide more opportunity for collaboration and range of research activity and will help foster development of research and interest among the community.

JH : Is the seminar every week ? People reaction too much for every week seminar instead seminars every month is good idea

IG: voluntary attendance

Ana: Consolidation and collaborated with Engineering and Arts & Science to promote each is a good idea considering the small Utica campus

ZL : Whether to promote or take control of seminar series. Bigger audience and risk of losing money from college for refreshments.

Andrew Gallup:

Seminars in arts and science started with Dean Russell and as a research coordinator my responsibility is to coordinate the seminar series Currently, we have about five speakers for the fall semester and This event happens on Friday as the least conflict with schedule and so for this time working well. Currently thinking of moving the time to 1.30 or 2 pm. Most speakers are from SUNY Poly, one speaker from Hamilton college and outside speakers are generally difficult to bring in because of the funding issue. Currently received a small grant from auxiliary service.

IG: Funding available for provost available to give outside people to come

Steps to take:

Coordinate people that organize and agree on day and time to avoid overlap

JH: Business Seminar are scheduled on Thursdays 12.30 pm different place in university Announcement to all the college to make aware of event One can attend when interest

IG: Ideas on how to do communication and how to coordinate.

Andrew Gallup:

About structure in COAS, my responsible to coordinate basic scheduling of seminar talks and to foster the Idea of research and simulate discussion.

Currently talks are schedule in DON G172 but other venues are possible such as Kunsela auditorium.

Challenges: Inconsistency in the advertisement of the events

Recently suggest addition to the calendar and circulate individual flyer and email about the event reminder

IG:

Email to everybody via connecting the secretary of engineering with arts and science and expanding the seminar series

Ana:

Calendar invite is a great idea
Start promoting them

VR: Should collect all the seminar information and one person from the Research committee needs to send an email to every college about the seminar events:

Ana: coordinate seminars of each college have different flavors and should not disturb that and let them continue doing the work.

JH: Other ideas – Once per year we could have a Research conference, 1-2 days for promoting a large range of research and creative works that are developed on the campus. To invite also people from other local Universities.

Andrew Gallup:

It can be a Poster Session for faculty only.

IG: Andrew to send information about seminar series to email everybody in engineering

Meeting Adjourned