

Committee on Research, Scholarship, and Creative Work (CoRSCW)

Minutes of the virtual meeting on 3 February 2022

Attendees: *Ana Jofre, Daniel Hebert, Iulian Gherasoiu, Lynne Longtin, Robert Edgell, and Vijaykumar Ramalingam*

1. Committee approved the February agenda with no changes and the December meeting minutes.
2. Student Project Showcase (SPS) discussion:
 - a. Reviewed the schedule and deliverables for the SPS.
 - b. Iulian proposed that the SPS will be hybrid with both virtual and in-person presentations. He also mentioned that, at a later date, Lauren Endres and possibly Sean Clive will visit to discuss information about pandemic safeguards and requirements.
 - c. Ana presented the SPS website design and prototype. She suggested that the committee meet with Andrew Bellinger to determine SUNY Poly hosting arrangements. She also discussed how each member will have test accounts. Kyle will build the actual site once we have hosting commitments finalized with Andrew Bellinger.
 - d. Ana suggested that all students, both virtual and in-person presenters, should be required to upload abstracts and images of their projects.
 - e. Iulian raised a concern that if SUNY Poly is unable to host the SPS website then the previously used Blackboard site should be updated for reuse this year. This issue should be resolved in the next two weeks.
 - f. **ACTION: Iulian will arrange a meeting with the Provost or other senior administrators, Andrew Bellinger, Iulian, Ana, and Robert to discuss SUNY Poly website hosting.**
 - g. **ACTION: Each committee member should contact Iulian with any concerns that they may have about the proposed SPS schedule.**
3. Faculty Research (FR) discussion:
 - a. Iulian presented FR survey templates and presented a Research Report issued by CNSE (as an exemplar).
 - b. Robert suggested that we consider using a SUNY Poly hosted webpage, similar to that proposed for the SPS, for allowing easy uploading of research information by faculty. Ana mentioned this would facilitate rolling submissions.
 - c. Ana recommended that we have a CoRSCW home page that has subsections, one for SPS and the other for FR. However, she recommended that we focus on the SPS site first.
4. Committee moved to adjourn the meeting.

END