

State University of New York Polytechnic Institute
Committee on Research, Scholarship and Creative Work - Zoom Meeting
MINUTES
12:30 pm-1:30 pm, April 6th, 2023

Committee information:

Meeting day: 1st Thursday of the month

Members Fall 2022-Spring 2023

Iulian Gherasoiu – Chair	College of Engineering
Zhanjie Li	College of Engineering
Ana Jofre	College of Arts and Sciences
Vijay Ramalingam	College of Arts and Sciences
Lynne Longtin	College of Health Sciences
Felipe Henao	College of Business Management

Attendance: Iulian Gherasoiu, Zhanjie Li, Vijay Ramalingam, Lynne Longtin, Rebecca Hewitt, Felipe Henao, Ana Jofre

1. **Minutes:** March 2nd, 2023
Minutes recording: Zhanjie Li
2. **Consent Agenda:** Approval of Minutes and Agenda

Review agenda and approved
Approved the minute
(Unanimously)

3. **New Business:** N/A

➤ Discuss the Schedule of events (Excel file) and next period actions.
Date: Friday, April 28th, Place: CGAM, Time: 12:00 pm – 16:00

Discussion about the student project showcase

Confirmed announcement sent out about the showcase

Check the submission /Deadline for submission: 21st

Ana checked 5 submissions so far

How to increase participation? Faculty, incentive students, Monitor, Flyers with QR code...

Email as well...

Rooms have been booked and Felipe will double check.

Easels for the poster also need to be confirmed./ 40 foam board...

*Indicates an attachment

Iulian showed the structure of the prizes. Lynne asked about the scenario if money not spent in one college. Reallocated to others...

Poster printing:

Students access to poster printers through ITS helpdesk@sunypoly.edu 2x3 ft size.

Poster guide:

<https://sunypoly.edu/library/resources/research-and-writing-help/creating-posters.html>

- Discus the SPS announcement and suggest changes, if necessary.
- Library e-resource utilization survey – Provost’s request. Generate, distribute and summarize results.

Request from Provost: resource survey for faculty for literatures

- need to develop survey..

- Library resources...
- We do have 250 journals from Elseviers...(can realign the needs for Utica)
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Iulian will develop a draft of the survey.

Action items:

- Iulian will send the prize structure to Provost
- Felip will confirm rooms and easels.
- Refreshment ordering (account from provost)
- Judges 2or 3 faculty volunteered so far
- Announcement: Ana – flyers
- Any suggestions to the websites sent to Iulian

Adjourn.